

Application Procedure Master **Expanded Media** for international applicants

Hochschule Darmstadt is a member university within the uni-assist association. Upon payment of a service fee, uni-assist pre-checks whether applicants are formally entitled to study in Germany based upon the guidelines of the German Central Office for Foreign Education (Zentralstelle für ausländisches Bildungswesen, ZaB) and whether your application is complete and the application documents meet our requirements for admission.

Please register in the uni-assist online portal! Create your application form and then send this to uni-assist electronically. Once this is done, please print it out, sign it and send the signed form in paper form to uni-assist along with the following documents - officially authenticated copies and sworn translations -

Application closing date for a winter semester is 1 June.

Application closing date for a summer semester is 1 December.

Please be aware that for Master Expanded Media you must apply on two levels:

1. Your formal application by sending your Bachelor certificate etc. to uni-assist in Berlin (Application closing date for a winter semester is **1 June**, Application closing date for a summer semester is **1 December**)
2. Your professional qualification through an artistic aptitude test by sending your decision for one of the 3 pathways (Expanded Storyworld, Expanded Sound & Music, Expanded Realities) with additional documents (see above) (for a winter semester by **1 July**, for a summer semester is **1 January**) to Hochschule Darmstadt.

Please send the following documents - officially authenticated copies and sworn translations - to:

Hochschule Darmstadt
c/o uni-assist e. V.
11507 Berlin
GERMANY

1. Your School leaving certificate. Normally a completed Bachelor's degree is sufficient; however, there are many cases where a secondary school certificate will still play an important role in the evaluation of your entitlement to study in Germany. It is impossible to tell in advance if your secondary school certificate will be required, this can only be determined during the application process. If the secondary school certificate is missing from your application, your application will be rejected.
2. Your Bachelor's degree in a related subject from a recognized university. 'Recognized' means that the university must be accredited according to the laws and regulations of the country in which it is based.
3. The transcript of records/diploma supplement for all study years (precondition is a full-time study program)
4. Copy of your passport

Please send the following documents to:

Hochschule Darmstadt
Student Service Center (SSC)
Haardtring 100
64295 Darmstadt
GERMANY

- a) a detailed curriculum vitae (table form)
- b) a letter of motivation (personal statement) indicating your chosen pathway and our personal interest in this Master course and the chosen pathway
- c) a portfolio with 3 to 5 work samples.
- d) an exposé about your intended field of research and development within the pathway
- e) If available: Proof of practical experience (job references, letter of recommendation)

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If all application documents are complete, we will forward the documents and work samples to the Faculty of Media. The assessment of aptitude is given if the applicant has reached 75 points or more.

If you already have your uni-assist application number by the time, you send in your work samples, it would be helpful if you refer to this number on your cover letter.

For questions regarding the application process please contact the Student Service Center: Ms. Denise Kaufmann – phone: + 49.6151.16-33335 – e-mail: international@h-da.de

For questions regarding the Entrance Examination please contact Ms. Claudia Söller-Eckert: claudia.soeller-eckert@h-da.de



Uni Assist Application Number:

Application for the M.A. Expanded Media Entrance Examination

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Expanded Storyworld	*Expanded Sound & Music	*Expanded Realities

*Please choose your decision for one of the three pathways

Last Name	First Name	Gender
Date of Birth	Place of Birth	
Country	Post Code	Phone Number
City	Street	E-Mail

1. I have applied at Darmstadt University of Applied Sciences for the Master or Arts Expanded Media previously and have taken the Entrance Examination before.

- No
- Yes, in the year _____
- I passed the Entrance Examination
- I did not pass the Entrance Examination

2. I have enclosed my CV in English language Yes No

3. I have enclosed additional references Yes No

References (if applicable) can be publications, awards, work experience, recommendation letters, participation in film festivals or exhibitions etc.

4. I have enclosed my exposé about my intended field of research Yes No

Last Name:

First Name:



h_da

HOCHSCHULE DARMSTADT
UNIVERSITY OF APPLIED SCIENCES

Please fill in and sign this form. Submit it together with your digital portfolio and all required documents to:

Hochschule Darmstadt
Student Service Center (SSC)
Haardring 100
D-64295 Darmstadt

5. I have enclosed a Motivation Statement

Yes No

Indicating your chosen pathway and our personal interest in this Master course and the chosen pathway

6. I have enclosed my digital portfolio (data device) with 3-5 work samples

Yes No

1	Title	Format/Genre
2	Title	Format/Genre
3	Title	Format/Genre
4	Title	Format/Genre
5	Title	Format/Genre

7. I hereby declare that my digital portfolio is based on unaided work. I have specified all elements within the submitted body of work that result from joint authorship or that were taken from other sources. Furthermore I certify that all information and references regarding my person are true and correct to the best of my knowledge.

Date, Place	Signature

Last Name:

First Name: